



BlueCat Networks been named one of Deloitte's Fast 50 four years in a row, Winner of Red Herring's Top 100 North American Private Companies, Winner of the Best Products and Services Award in the Best Management and Security Category and Winner of Network World's Independent product Reviews. Our Management Team has also won National accolades as Most Valuable Performers Award by Network Products Guide, Caldwell's Top 40 under 40 and Ernst & Young's Entrepreneur of the Year Finalists.

### **Senior Program Manager**

Reporting to the CTO, the Senior Program Manager will be responsible for managing and leading the company's Program Management Office. The PMO provides leadership to drive and track projects/programs in a complex multi-product, multi-release environment. Tangible results will be measured through improved cross-functional team planning, coordination, and the implementation of processes and tools to deliver world class products efficiently, with rapid time-to-market and with minimal surprises.

### **Position Summary**

Performs duties associated with the execution of all projects/programs under development throughout their lifecycle from initiation through delivery and project close. This role leads all program management aspects of the PMO and drives the project management strategy to successful completion. This role will involve direct interaction with senior management to ensure successful delivery of the business' strategic and tactical programs.

#### **Oversight and Coordination**

- Oversee projects end to end over the lifecycle of the program, i.e. from initiation to project close.
- Maintain a consolidated view of all projects in the program.
- Ensure that every project is supported by a Charter, end-to-end work plans, scope documents and change management documents.
- Provide leadership to staff in defining project roles and responsibilities, delineate interdependencies, and improve communication among functional areas, including facilitating resource planning of the project team.
- Report program status and metrics to all stakeholders.
- Report on project schedule and budget performance, scope change, and quality.
- Prepare and deliver program reports to all stakeholders.
- Ensure that all information is transparent and reported without bias and in context at all times.
- Provide visibility for senior and executive management into prioritize projects and ensure consistency with corporate strategies.
- Identify and perform risk management for all projects.

### **Schedules**

- Oversee milestone schedule development and ensure that schedules align with key due dates.



- Ensure that project teams have identified all interdependencies and have accounted for interdependencies in planning.
- Analyze and facilitate problem solving for schedule variances.

### **Process Improvements/Best Practice Sharing**

- Define the project management lifecycle within the organization.
- Target process improvements (e.g., postmortems, lessons learned and best practices sharing) to reduce redundancies, inefficiencies, etc.

### **Communication**

- Ensure appropriate and timely communications to senior management.
- Elevate issues arising from the Project/Program Managers to the appropriate level.
- Serve as independent, neutral voice to facilitate problem solving and develop recommendations for action.

### **Accountable for**

- Establishing base line metrics to measure project management improvement.
- Delivering superior project management services and value to business.
- Facilitating active decision-making for the Senior Management team.
- Ensuring all programs adhere to plan.

### **Experience and Qualifications**

- University Degree in computer science or related discipline.
- A minimum of 10 years of experience managing large, complex projects and budgets.
- Detail oriented person with strong written and communication skills.
- Experience and comfort managing in a cross-functional environment.
- PMP certification
- ITIL certification a plus.

We appreciate all applications, however, only those selected for an interview will be contacted.